

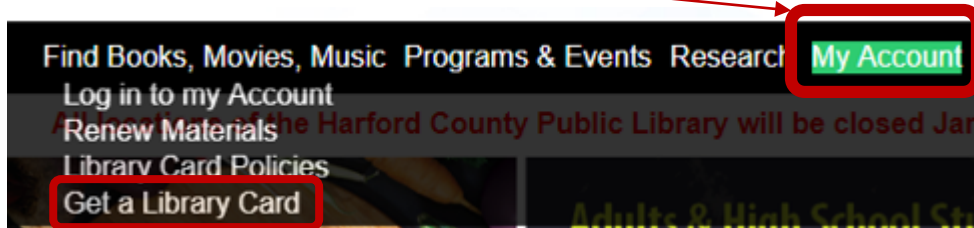
HarCo Public Library Digital Card

Lynda.com & Gale Course Access

As a Harford Community College employee, you have access to a free library card with Harford Co. Public Library. This digital library card gives you access to online resources such as Lynda.com, Gale Courses, and other various learning systems. You can sign up for a digital library card online. In order to check out books, you will need to fill out an application and present it to a HarCo Public Library of your choice. This Quick Reference Sheet will show you how to obtain your digital library card so you can begin enjoying the free Professional Development resources available to you.

Go onto the Harford County Public Library website: <https://hcplonline.org/index.php>.

Once on the site, click on the "My Account" tab:



Click "Get a Library Card."

Digital Library Card

Patrons may request a dig
Library e-resources and di

The borrower or his/her g
checked out on the borrow
and at other Maryland pub
[download the Application f](#)
[apply online](#) and receive a

Under the heading "Digital Library Card" there is a place for you to apply online.

(You have two choices here. You can apply online and receive your digital library card or you can download and fill out an application to obtain a full service library card which will allow you to check out resources from the physical library.)

Once you click on apply online, you will need to select "you can register online now."

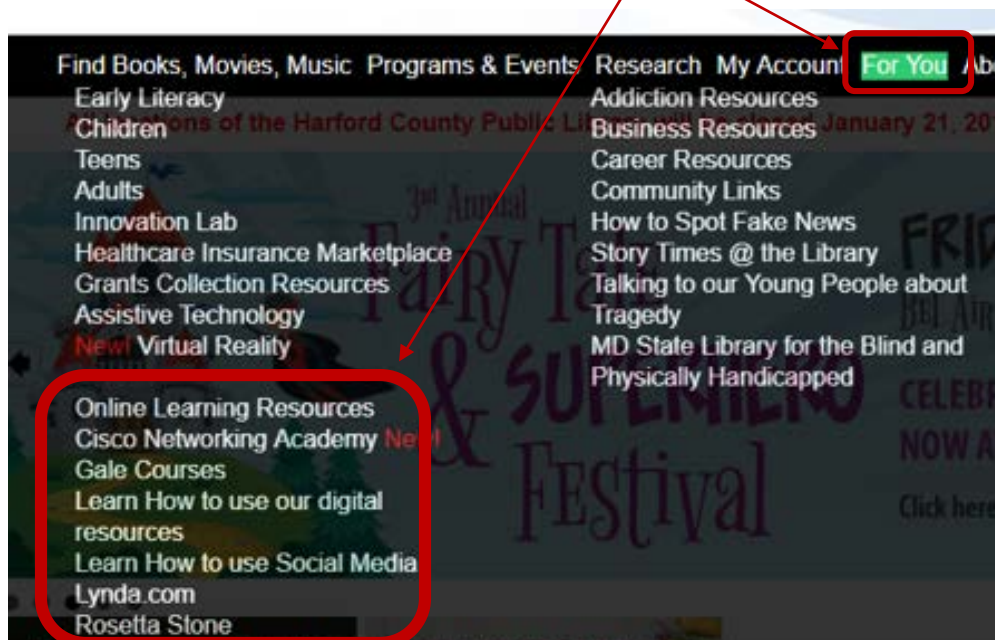
If you are not registered for library services, [you can register online now](#)

You will come to a screen that will ask you to select your home library. You can select any library. The zip code you need to enter is the school's zip code: 21015. From here you will fill in all the necessary information. The address you submit needs to be the

school address if you do not reside in Harford County. If you do live in Harford County, you can put your personal address in the field. You will create a user name and PIN that will allow you to sign in to the learning resources.

****When you type in your name, you will need to put your first name in the last name field and vice versa. This is because the library uses the same system as the college. If you put in your first and last name in the correct fields, it will state there is already a record for you even though there is not one. ****

Once you have set up your account, you can go to the main website and click on “For You” and a drop down will show the Online Learning Resources available to you for free:



Once you click on the Learning Resource you want to explore, follow the instructions on how to set yourself up in their system. Remember, you need to access these courses through the HarCo Public Library site and/or use your user name & PW to your digital library card to log into the site for free.