

Harford Community College Self-Study Timeline 2019-2022

Fall 2019

- HCC attends MSCHE Self Study Institute
- Steering Committee members appointed and Self-Study working groups identified
- Develop charges for the Steering Committee and Working Groups
- Develop timeline for Self-Study

Spring 2020

- Steering Committee works to align Strategic Plan themes and initiatives with MS standards, institutional priorities and Self-Study outcomes
- Working Groups convene to develop strategy for completing their work
- Steering Committee develops timeline for reporting and reporting standards
- Draft of Self-Study Design prepared by co-chairs, with Steering Committee oversight, and sent to MSCHE staff liaison
- MSCHE staff liaison visits campus and approves Self-Study Design

Fall 2020

- Working Groups begin work, research, reporting, and building evidence inventory
- December – Preliminary team reports due to Steering Committee
- Steering Committee identifies gaps in research, responses, and data to ensure compliance with MS Standards and with initial charges.
- Steering Committee identifies overlap and connecting themes in order to streamline data collection and reporting.
- Steering Committee plans for communication with campus community throughout process.

Winter 2020

- MSCHE selects Evaluation Team Chair and HCC approves
- Chair and HCC select dates for Chair's preliminary visit and team visit
- Working Groups continue work, research, reporting, and building evidence inventory
- Steering Committee continues to monitor work of Working Groups, paying particular attention to institutional priorities and Self-Study outcomes integration throughout research and reporting.

Spring 2021

- MSCHE selects evaluation team members
- Working Groups continue work, research, reporting, and building evidence inventory
- Steering Committee continues to monitor work of Working Groups, paying particular attention to institutional priorities and Self-Study outcomes throughout research and reporting.



- Steering Committee continues to assure communication with campus community throughout process.
- May –Working groups’ reports due to Steering Committee

**Late
Spring/Summer
2021**

- Draft 1 of Self-Study Report developed by Steering Committee and designated authors.

Fall 2021

- Steering Committee engages campus community in multiple and varied opportunities for review and discussion of draft Self-Study Report.
- Draft report sent to Evaluation Team Chair
- Evaluation Team Chair makes preliminary visit to HCC
- December – final version of Self-Study Report completed by Steering Committee and designated authors.

Spring 2022

- January – Final Self-Study Report sent to team and MCSHE
- March/April – Evaluation Team visit

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